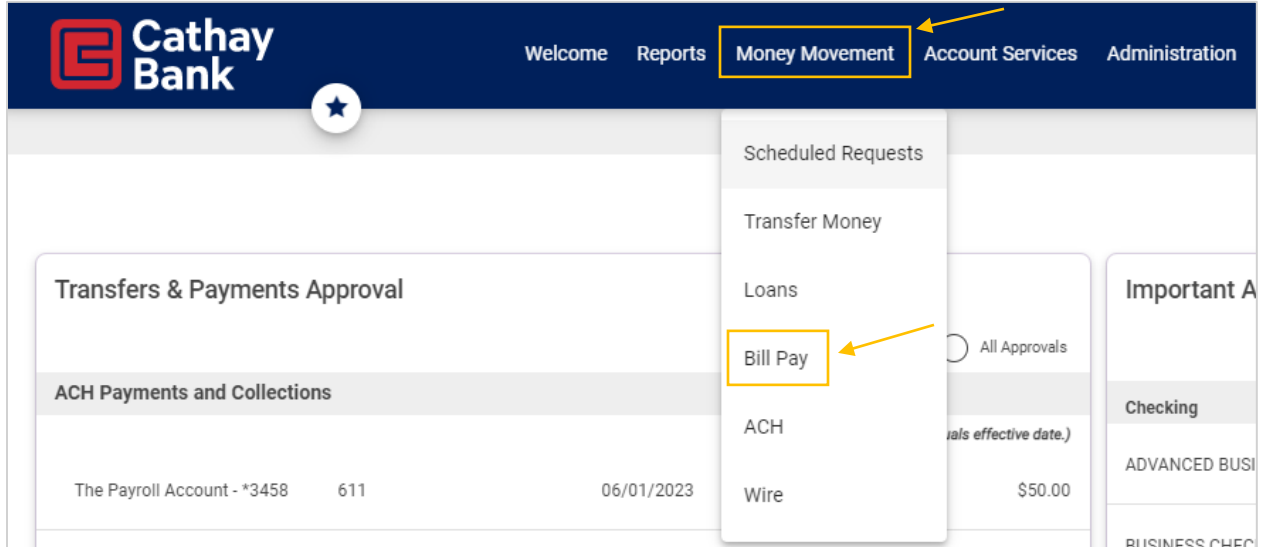


Bill Pay

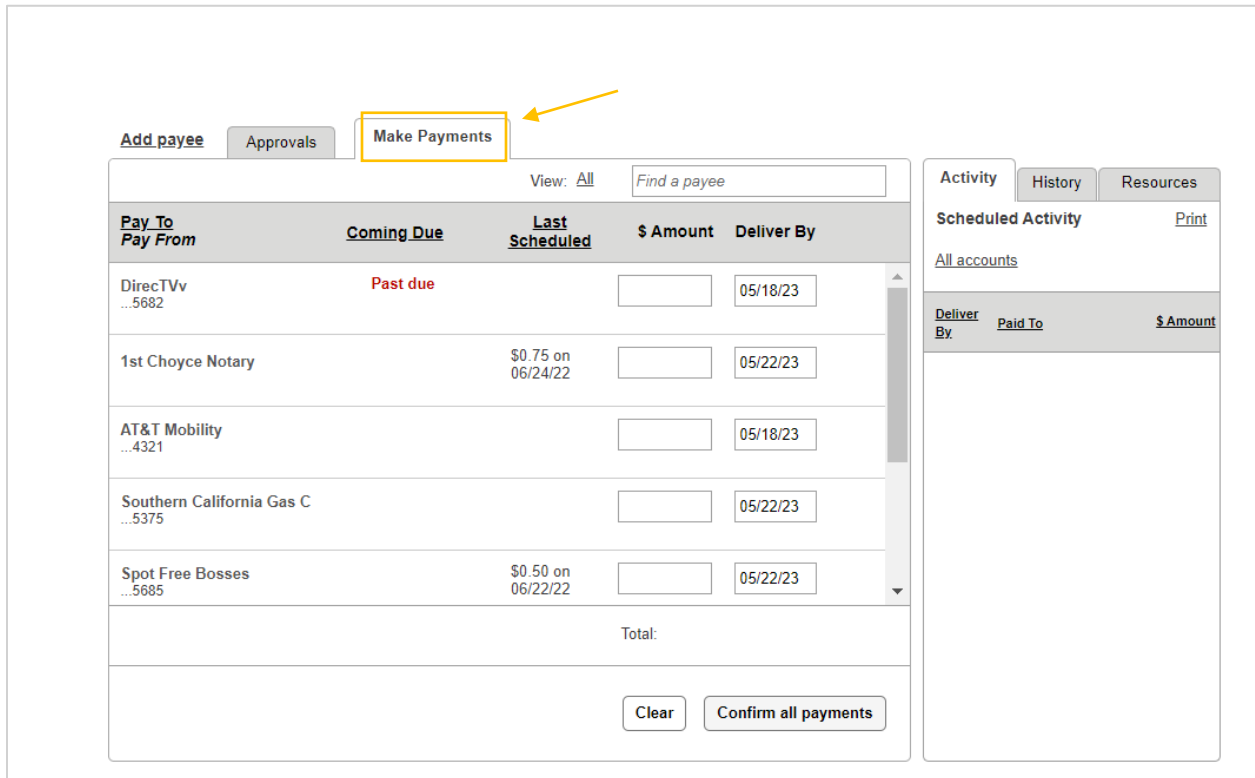
1. Navigate to Money Movement > Bill Pay



The screenshot shows the Cathay Bank website's Money Movement menu. The 'Money Movement' tab is highlighted in the top navigation bar. A dropdown menu is open, showing options: Scheduled Requests, Transfer Money, Loans, Bill Pay, ACH, and Wire. The 'Bill Pay' option is highlighted with a yellow box and an arrow. The background shows a 'Transfers & Payments Approval' section with a table of transactions.

Pay To	Pay From	Coming Due	Last Scheduled	\$ Amount	Deliver By
DirectVv ...5682		Past due			05/18/23
1st Choce Notary			\$0.75 on 06/24/22		05/22/23
AT&T Mobility ...4321					05/18/23
Southern California Gas C ...5375					05/22/23
Spot Free Bosses ...5685			\$0.50 on 06/22/22		05/22/23
Total:					

2. Click on the option to "Make Payments".



The screenshot shows the 'Make Payments' screen in the Cathay Bank Bill Pay interface. The 'Make Payments' tab is highlighted. The screen displays a table of payees with columns for 'Pay To', 'Pay From', 'Coming Due', 'Last Scheduled', '\$ Amount', and 'Deliver By'. The 'DirectVv' payee is marked as 'Past due'. There are 'Clear' and 'Confirm all payments' buttons at the bottom. On the right, there are tabs for 'Activity', 'History', and 'Resources', and a 'Scheduled Activity' section with a 'Print' link.

Pay To	Pay From	Coming Due	Last Scheduled	\$ Amount	Deliver By
DirectVv ...5682		Past due			05/18/23
1st Choce Notary			\$0.75 on 06/24/22		05/22/23
AT&T Mobility ...4321					05/18/23
Southern California Gas C ...5375					05/22/23
Spot Free Bosses ...5685			\$0.50 on 06/22/22		05/22/23
Total:					

3. Provide the necessary information for the bill payment, such as the recipient's name, address, account number, and payment amount.
4. Select the payment date or schedule recurring payments if desired. Once that is completed select **"Confirm all payments"**.

[Add payee](#)
[Approvals](#)
Make Payments

View: [All](#)

Pay To Pay From	Coming Due	Last Scheduled	\$ Amount	Deliver By
DirecTVv ...5682 Setup ebill	Past due		1.00	05/18/23 <small>(Electronic)</small>
Note				
Company A - CHEC, ...7456				
1st Choyce Notary		\$0.75 on 06/24/22	<input type="text"/>	05/22/23
AT&T Mobility ...4321			<input type="text"/>	05/18/23
Southern California Gas C ...5375			<input type="text"/>	05/22/23
Total:			\$1.00	

[Activity](#)
[History](#)
[Resources](#)

Scheduled Activity [Print](#)

[All accounts](#)

Deliver By	Paid To	\$ Amount

5. Review the payment details to ensure accuracy. Once you are confident that all the information is correct, click on the “confirm” button.

Preview: Make Payment

Pay To	\$ Amount	Deliver by	Type
DirectTVv ...5682	1.00	05/18/23	Electronic

Pay 1.00 from Company A - CHECKING Ops, ...74
56

We may use a secure, single-use bank card to make this payment.

By completing this transaction, you hereby authorize us to process a one-time electronic debit from the account you provided, for each payment listed. The funds will be used to pay your bill(s) per your instructions given. If you have any questions regarding your payment or wish to revoke this authorization prior to the payment being processed, please contact Customer Service. Once processed, payment(s) cannot be canceled or modified. Payments made after the cutoff on a business day will be processed the next business day. We recommend that you print/save a copy of this authorization for your records. Click Confirm to complete or Cancel to terminate the payment process.

The online banking platform will process the payment and provide a confirmation message indicating that the payment has been sent successfully.

Confirmation: Make Payment Print

The following payments were successfully scheduled. You can edit or cancel a payment until the payment begins to process by going to Scheduled Activity.

Pay To	\$ Amount	Deliver by	Type	Confirmation
DirecTVv ...5682	1.00	05/18/23	Electronic	ZBXCHTUV

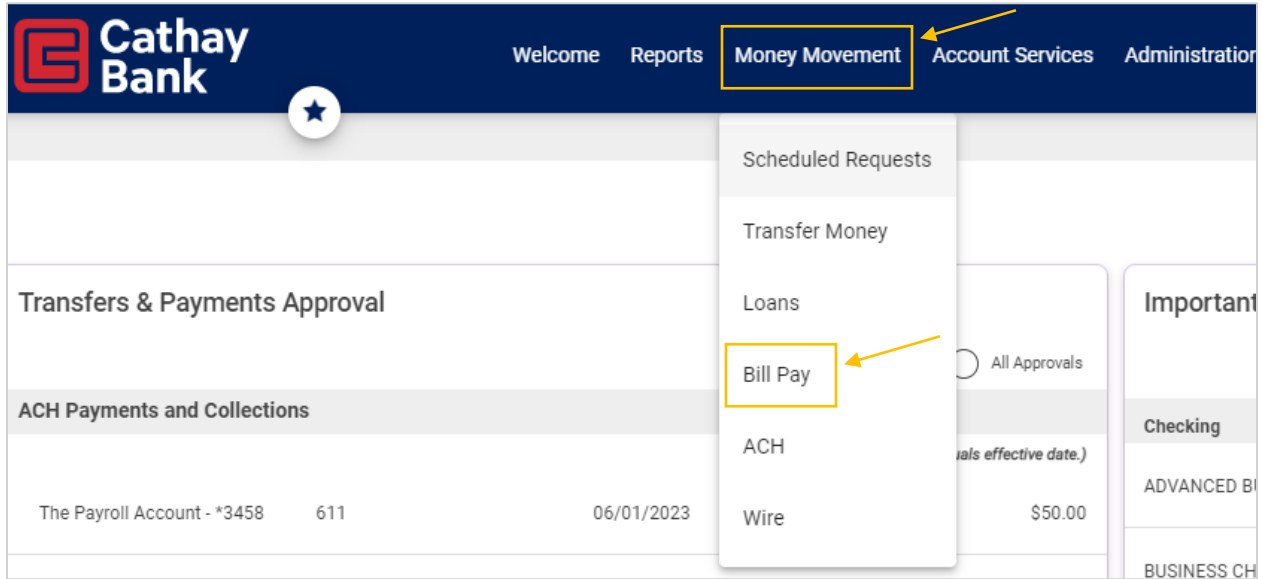
Pay 1.00 from Company A - CHECKING Ops, ...7456

We may use a secure, single-use bank card to make this payment.

Please print/save a copy of this confirmation for your records. Once processed, payment(s) cannot be cancelled or modified.

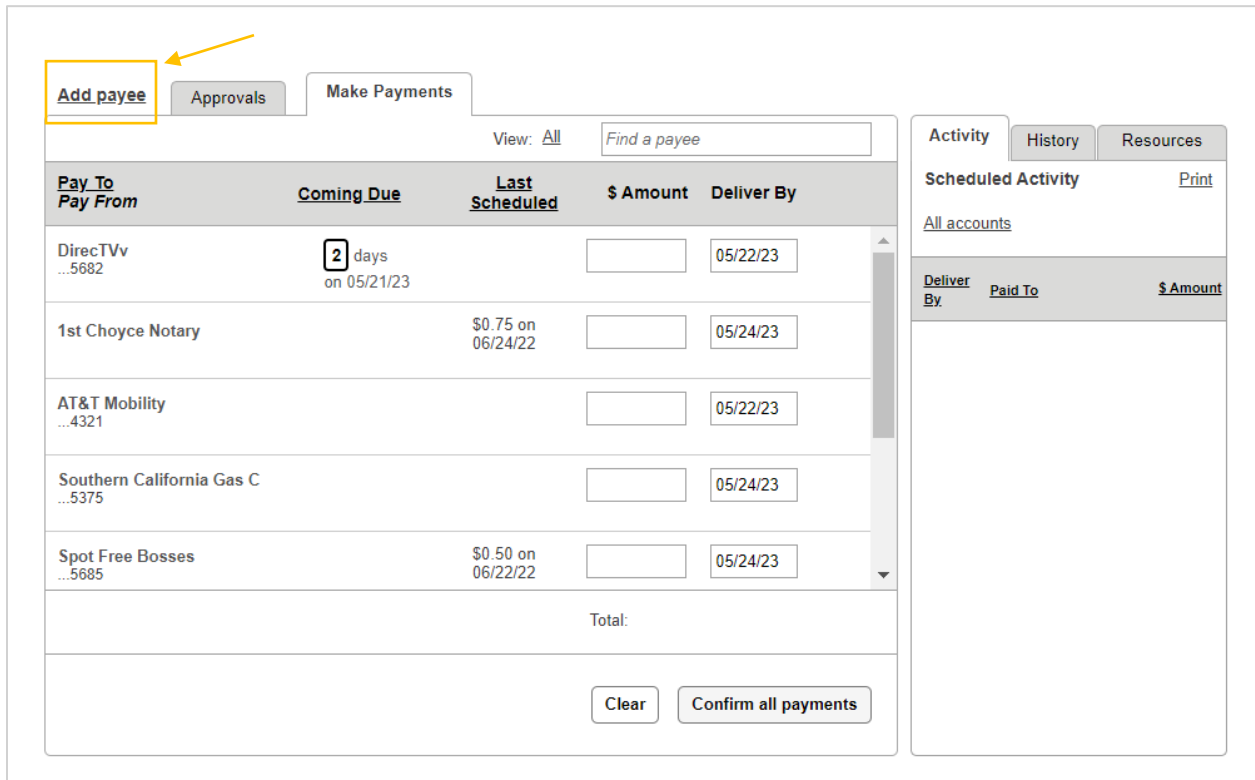
Adding a Payee

1. Navigate to **Money Movement** -> **Bill Pay** section of the online banking platform.



The screenshot shows the Cathay Bank online banking interface. The top navigation bar includes 'Welcome', 'Reports', 'Money Movement', 'Account Services', and 'Administration'. The 'Money Movement' menu is open, showing options: 'Scheduled Requests', 'Transfer Money', 'Loans', 'Bill Pay', 'ACH', and 'Wire'. The 'Bill Pay' option is highlighted with a yellow box and an arrow. Below the menu, there are sections for 'Transfers & Payments Approval' and 'ACH Payments and Collections'.

2. Look for an option **“Add Payee”**. Click on that option to proceed.



The screenshot shows the Cathay Bank Bill Pay interface. The 'Add payee' button is highlighted with a yellow box and an arrow. The interface includes a search bar for 'Find a payee', a table of scheduled payments, and a 'Total' section. The table lists the following payees and their scheduled dates:

Pay To / Pay From	Coming Due	Last Scheduled	\$ Amount	Deliver By
DirectTVv ...5682	2 days on 05/21/23			05/22/23
1st Choyce Notary		\$0.75 on 06/24/22		05/24/23
AT&T Mobility ...4321				05/22/23
Southern California Gas C ...5375				05/24/23
Spot Free Bosses ...5685		\$0.50 on 06/22/22		05/24/23

At the bottom of the table, there is a 'Total:' section and two buttons: 'Clear' and 'Confirm all payments'.

3. Enter the necessary information for the payee, including their name, address, and account details. This information is typically found on the bill or invoice you received from the payee.

Add a Person or Business to Pay

Name: ABC TEST

Nickname:

Account number:

Hide account number

Address line 1:

Address line 2:

Zip:

City:

State:

Phone:

Category: ▼

4. Once you have entered all the required information, click on the “Add Payee” button to add the payee to your list of bill payment recipients.
5. After adding the payee, you can select them when initiating future bill payments, saving you time in entering their information again.

Add payee
Approvals
Make Payments

View: All

Pay To Pay From	Coming Due	Last Scheduled	\$ Amount	Deliver By
DirecTVv ...5682	2 days on 05/21/23		<input type="text"/>	05/22/23
1st Choyce Notary		\$0.75 on 06/24/22	<input type="text"/>	05/24/23
ABC TEST			<input type="text"/>	05/24/23 (Check)
Note Memo				
<small>Company A - CHEC, ...7456</small>				
AT&T Mobility ...4321			<input type="text"/>	05/22/23
Total:				

Activity
History
Resources

Scheduled Activity [Print](#)

[All accounts](#)

Deliver By	Paid To	\$ Amount

For additional help please reach out to your service team or call the support line at **(800) 922-8429, Press 1.**