## Send a wire

1. You can wire money domestically using Payments under the Advanced Payment menu.



## 2. Select Domestic Wire

E Cathay Bank								
ŵ	Home		Pav	Payments				
	Messages			- dynamo				
	Transactions	~		New Payment				Q Search
	Advanced Payments	^		Wire				
	Wire Activity			Domestic Wire				
	Payments R6.		_	<b>~</b>				
	Recipients							
0	Locations						There are no templates to display	

- **3.** Search for a Cathay Bank account by name or account number, then select the account.
- 4. Select a Process Date using the calendar button.

Note: Wires submitted after 1:30 p.m. PT (4:30 p.m. ET) will be processed on the next business day.

 Select the Recipient/Account field then select +New Recipient.

Domestic Wire Change Type					
Origination Details					
From	Account				
DI TEST DI TEST	STATEMENT SAVINGS **9124 \$45.18				
Process Date	Recurrence				
	None				

Recipient/Account		Amount	
م Search by name or	account.	2	\$0.00
+ New Recipient			
Minnie Mouse			
C Minnie Mouse Checking	123465		
Matched 1 recipie	ent account(s).		

 Enter recipient's name or nickname in Display Name (this will not be part of the outgoing wire information). Enter the recipient's email in Email Address (optional).

Note: Checking the Send email notifications for template payments box ensures that this recipient receives a Wire Transfer Notification email when a wire transfer is processed.





- **7.** Under the Accounts section, enter recipient's account number in Account.
- 8. Type in the routing number in Financial Institution (FI) (predictive search will narrow down suggested list as you type). Select the correct beneficiary FI displayed in the list.
- **9.** The previous action will auto-populate the beneficiary FI's Name, Country, FI ABA Number, Address, City, State, and Postal Code information.
- If necessary, complete the Receiving FI and Intermediary FI information in the next section (this is uncommon for domestic wires).

- **11.** Under Recipient Details, enter recipient's name in Wire Name.
- 12. Enter recipient's Address, City, State, and ZIP.

Note: If Country is changed to a country other than United States, the City/State/ZIP fields will disappear and be replaced with an Address 3 field.

**13.** Select Save Recipient if you wish to save this recipient for future use.

Note: Select Use Without Save to continue without saving this recipient for future use.

RECIPIENT DETAILS		Email Address	
	$\bigtriangleup$		Send email notifications for template payments
Accounts (1)			
Account	Payment Type	Financial Institution (FI)	Routing Number
Checking - New	Wire Only		N/A
Account *		Financial Institution (FI) Refined Search	1
		♀ Search by routing #.	
Beneficiary Fl 💿			
Name *		Country *	FI ABA Number *
		United States 🗸	
Address 1 *		Address 2	City *
State *		Postal Code *	
Select State	$\sim$		
Receiving FI 💿			
Name		Wire Routing Number	
Intermediary Fl 💿			
Name		Country	Wire Routing Number
		United States $\checkmark$	
Address 1		Address 2	City



- 14. Enter the Amount.
- **15.** Check Notify Recipient if you want the recipient to receive a Wire Transfer Notification email.

Note: An email address is required to notify recipient.

- **16.** Ensure all the information under Recipient Details are accurate. If necessary, select the pencil icon to edit recipient information.
- 17. Enter the Purpose of Wire. Select Approve.
- **18.** A secure access code is required to authorize any wire transactions. Select the delivery method to receive the secure access code: Voice or SMS/Text Message.

⚠ This payment is incomple	ete	
Recipient/Account	Amount	
Minnie Mouse Checking	123465	\$0.00
Notify Hide I Recipient	Details	

## Cathage Bank Domestical State St

## 19. Wire status reference

Status	Description
Drafted	The wire transaction form has been created but has not yet been approved for processing.
Authorized	The end user submitted an authorized or approved wire transaction, but it has not been processed yet because it was submitted after the cutoff time (1:30 p.m. PT). Future dated wires will also have the authorized status until the effective date of the wire.
Processed	The wire has been sent to the bank for processing.
	A wire has been canceled prior to processing. A canceled transaction cannot be reactivated. The end user must resubmit and reapprove the transaction.
Canceled	Note: Wires canceled after processing will not have their status updated within online banking. Please reach out to your branch or the Customer Care Center if you have questions on your wire status.



